

F.No.A-12032/2/2016-E-I
Government of India
Ministry of Road Transport & Highways
(Establishment-I Section)

New Delhi, the 3rd July, 2017
vth

OFFICE ORDER No.13/2017

In continuation of this Ministry's Office Order No.13/2017 (A-12032/2/2016-E-I) dated 12.1.2017, it has been decided with the approval of the Competent Authority to extend the engagement of Smt. Veenu Bhatia as Consultant (Stenographic) to provide stenographic assistance to the Road Safety Committee constituted in the Ministry of Road Transport & Highways under the Chairpersonship of Hon'ble Justice Mr. K.S. Radhakrishnan, Supreme Court of India, vide this Ministry's Notification No. 25035/62/2012-RS dated 21.5.2014, on co-terminus basis with the term of the Committee for a further period of 06 months w.e.f. 06.06.2017, on the following terms and conditions:-

- i. Her engagement as Consultant (Stenographic) to the RSC will be on full time basis and co-terminus basis with the term of the Committee for a period of 06 month w.e.f. 06.06.2017. The engagement will however be at the pleasure of the Chairperson of the Committee and liable to be terminated any time without assigning any reasons thereof.
- ii. Duties and Responsibilities:- She will provide stenographic assistance to the Road Safety Committee in discharging its duties and responsibilities.
- iii. Her engagement as Consultant on contract basis will further be governed by the instructions contained in the Department of Personnel & Training's O.M. No.16012/7/1997-Estt (Allowances) dated 13.2.1998.
- iv. Remuneration:- Fee and local Conveyance:- She will be paid a consolidated fee of Rs.30,000/-per month. In addition, she will be paid local conveyance allowance of Rs.3,000/- per month.
- v. She will not be entitled to any other facilities/allowances such as DA/HRA/Transport Allowance, CGHS, Medical reimbursement, Leave, Transport facility, Accommodation from Central Government pool, reimbursement of tuition fee in respect of children or any other relief.
- vi. Leave:- She shall be eligible for 8 days leave in a calendar year on pro-rata basis. He will not be entitled to draw any remuneration for any absence beyond 8 days in a year (calculated on a pro-rata basis). Also un-availed leave in a calendar year shall not be carried forward to next calendar year. The Ministry shall be free to terminate the services in case of absence by more than 15 days beyond the entitled leave in a calendar year.
- vii. TA/DA: No TA/DA shall be admissible for joining the assignment or on its completion. She will not be allowed any foreign travel at Government expenses. However, she shall be allowed TA/DA for her travel inside the country in connection with the functioning of the Committee as per existing TA/DA rules applicable to retired Government Employees.

Her entitlement of TA/DA will be based on the post held by her immediately before her retirement from Government Service i.e. equal and similar to the post of Private Secretary of CSSS.

- viii. For the above duties, she will report to Chairperson, Road Safety Committee.
- ix. Library Facilities:- She shall have access to the Ministry of Road Transport & Highways library during the period of his engagement as Secretary to RSC and shall be allowed to borrow books and as per the Library Rules.
- x. She will not take up any other assignment during the period of his engagement as Secretary to the Committee without prior approval of the Ministry of Road Transport & Highways.

2. The expenditure involved is debitable under the Major Head '3451'-Secretariat, Economic Service, 00.090-Secretariat (Minor Head), 11-Ministry of Road Transport & Highways, 11.01-Road Transport Wing, 11.01.01-Salaries under Demand No.81 (Non-Plan) for the year 2017-18.

3. This issues with the approval of Finance Wing vide their U.O.No.511/TF-II dated 15.6.2017


(Rajinder Kumar)

Under Secretary to the Government of India

Copy to:--

- 1) Ms. Veenu Bhatia, Consultant (RSC).
- 2) Chairperson, Road Safety Committee, Vigyan Bhvan, New Delhi.
- 3) PPS to JS(T).
- 4) Director (RS)/Under Secretary (RS)/ Road Safety Cell.
- 5) Pay & Accounts Officer, Ministry of Road Transport & Highways.
- 6) Cash Section, Ministry of Road Transport & Highways.
- 7) General Section/Vigilance Section/RTI Section/Parliament Section/Coordination Section/O&M Section/Library/NIC.
- 8) Office Order Folder.